



Bridle Springs Home Owners Association

PO Box 1587

Albany, OR 97321-0469

Request Date: _____
Owner's Name: _____
Owner's Address: _____
Home Phone Number: _____ Work Phone Number: _____
E-Mail: _____ Fax Number: _____
Address of Property, if different: _____

If you need any clarification as you complete this form, please contact Willamette Community Management at (541) 259-1284 or office@hubcitypm.com. It is to your benefit to contact neighbors who may be affected by your proposal, as the ARC will usually consider impact on neighboring lots.

Please Review Definitions before Completing Form

Definitions:

Field: Large areas such as walls [main siding area]

Trim: corner boards, window trim, fascias, rakes, etc. [edges, borders]

Accent: specific elements including doors, shutters, and other architectural features [not including shakes]

Shakes or Rounds: accent pieces often located on dormer or gable [second large, flat surface]

Example of definitions from picture below:

- Field [main walls] (1) is painted green
- Trim [edges, borders] (2) is painted white
- Accent [doors, shutters] (3) is painted burgundy
- Shakes or Siding [second flat surface] (4) are painted beige



Exterior Paint Color Request

NOTE: All 5 color lines must be filled in (use n/a if a surface doesn't apply to your house).

Brand: _____

(1) Field [main walls] Color #, Sheen and Name: _____

(2) Trim [edges, borders] Color # Sheen and Name: _____

(3) Accent [doors, shutters] Color # Sheen and Name: _____

(4) Rounds or Shakes [second large, flat surface] Color # Sheen and Name: _____

(5) Any other Color # Sheen and Name used (please be specific about location): _____

Exact color samples must be submitted with this application, which coincide with the proposed color scheme. Manufacturer paint chips, with the manufacturer paint number clearly visible on the chip, will satisfy this requirement. However, if you are using a custom color for which a standard paint chip is not available, please include a 24 inch square piece of foam core board with the main color covering all but 5" along one edge and the other colors (trim, accent, shakes, etc) painted side-by-side in the remaining 5" area.

Additional Information or Comments:

In all cases, the ARC reserves the right to request a larger paint sample if it deems it necessary.

Architectural Review Committee Decision:

Approved ☐ Disapproved ☐

ARC requirements or comments:

ARC Representative's Signature: _____ Date: _____

All Architectural Review Control Request Forms will be reviewed within 20 business days of receipt by the Committee.

This Project DOES DOES NOT Require a project completion form

In addition to all costs incurred by the Owner in completing this project, the Owner shall be responsible for any costs incurred by the Association as a result of the work performed on this project, including but not limited to additional expense incurred to obtain and/or record legal documents, conduct required inspections, and to perform maintenance required by the rules of the Association or any governmental agency.

The Owner shall be responsible for all damage to property, injury to persons, and loss, expense, and inconvenience that may be caused by, or result from, the work performed on this project, and from any act, omission, or neglect of the Owner and it's contractors and agents.

The Owner shall indemnify, defend (with counsel approved by Association), and hold harmless the Association and its officers, directors, agents, and members from and against all liabilities, damages, losses, claims, expenses (including reasonable attorney fees), demands and actions of any nature whatsoever which arise out of, result from, or are related to (a) any damage, injury, loss, expense, or inconvenience resulting from work done on this project, (b) any accident or occurrence which happens or is alleged to have happened at the project site, (c) any lien filed upon the project or bond claim in connection with the work (whether the lien is filed against the Owner or the Association).

Send request and finished Project Completion Form (if required) to:

Bridle Springs Home Owners Association

PO Box 1587

Albany, OR 97321-0469

or office@hubcitypm.com

The official ARC response will be sent to the email address listed in the first page of the form or to the email address on record for the lot noted in the form. The email will give an option to receive the response of the Architectural Committee via US Mail.

Project Completion Form

Owners Name _____

Date: _____

Street Address _____

ARC Request Form for this work was originally applied for on _____

I state with my signature below that the work has been finished completely and according to the form.

Signature: _____